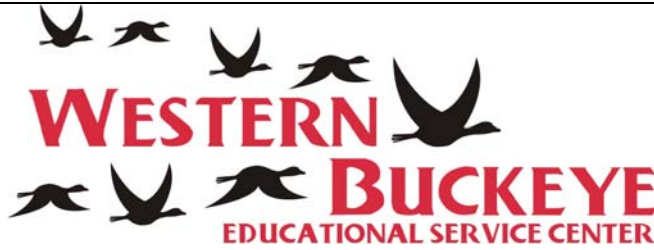


10730 Lincoln Highway
Van Wert, OH 45891
Ph: 419-238-4746
Fax: 419-238-6259



202 N. Cherry St.
PO Box 176
Paulding, OH 45879
Ph: 419-399-4711
Fax: 419-399-3346

JOHN BASINGER, SUPERINTENDENT

KRISTINE STUART, TREASURER

APPLICATION FORM

PROCEDURES:

1. Please complete this application and return to either of the addresses above.
2. Please enclose a copy of the following:
 - a. Your teaching certification(s)
 - b. An *official* transcript
 - c. Ohio Revised Code Requires a Criminal Records (BCII) and an FBI Check on All School Employee Candidates Before Employment Becomes Final
 - d. A copy of your Social Security Card
 - e. A copy of your Driver's License
3. After review of the completed application and other materials received, interviews will be arranged (by invitation only) with selected candidates for vacant positions.

DEMOGRAPHIC INFORMATION

Name _____			
Last	First	Middle	
Address _____		City _____	State _____ Zip _____
Home Phone _____	Cell Phone _____	Email Address _____	

FOR WHAT POSITION ARE YOU APPLYING? Please check below:

Elementary Teacher (K-3) _____	Elementary Teacher (4-6) _____	Junior High Teacher (7-8) _____	High School Teacher (9-12) _____
Subject Areas(s) _____			
Special Education Teacher _____ Special Education Area(s) _____			
Administrative _____ Position(s) _____			
Other _____			

CERTIFICATION AREA(S) (Please list certificates you presently have or those you anticipate receiving as a result of completion of studies)

Type Levels	Areas	Grade

EDUCATION (If you have not yet graduated, please list degree and date anticipated)

	School/Location	Major/Minors	Degree
High School Attended			
Colleges and Universities			

TEACHING/ADMINISTRATIVE EXPERIENCE (Include student teaching experience if you have less than three years teaching experience)

Dates	School	Address	Position Grade/Subject	Extra Duties (i.e., curriculum com., tech com.)

OTHER EMPLOYMENT EXPERIENCE

Dates	Employer	Address	Position	Extra Duties

PROFESSIONAL INVOLVEMENT

Organization	Involvement (conferences, articles, leadership positions)	Dates

Are you involved in any organization outside your profession? Yes No
If yes, have you held or do you hold any leadership position? Yes No

BUILDINGS OF SUBSTITUTION (Indicate (X) the school buildings at which you are willing to substitute:

_____ Antwerp Elementary	_____ Antwerp High School	_____ Crestview Elementary	_____ Crestview High School
_____ Grover Hill Elementary	_____ Lincolnview Elementary	_____ Lincolnview High School	_____ Payne Elementary
_____ Wayne Trace High School	_____ Thomas Edison Preschool	_____ ED (Emotionally Disturbed)	_____ Alternative or Opportunity

AVAILABILITY & SALARY

Part-Time Only _____ Full-Time Only _____ Either _____
Salary Expected _____ Date Available _____

REFERENCES (Name references including Superintendents, Principals, and Supervisors for whom you taught or teach)

Name	Position	Address	Phone

May we contact the above listed references? _____ Yes _____ No _____ Date _____ Initial _____

It is understood and agreed that Western Buckeye Educational Service Center may contact former employer(s) for verification of my employment history and the Bureau of Criminal Identification and Investigation (Ohio BCII) for a background check and I hereby consent to such inquiries.

I understand that if I am employed prior to the receipt of the BCII report and verification of my work experience, my continued employment will be conditioned on: 1) satisfactory work experience as verified by contacts with former employers; and 2) receipt of a report demonstrating that I am in compliance with the Board of Education rules and regulations regarding applicant/employment criminal records and disclosure of criminal convictions listed in category OTHER.

Signature

Date

I promise that the information contained in this application and in my resume is true and complete, and I understand that if it is not, I may be eliminated from consideration for this job. If, after being hired, falsehoods or omissions are discovered in my application or resume, I understand that my employment may be terminated. By affixing my signature, I agree to the conditions listed on this application and will, if employed, tender my resignation of employment should I fail to fulfill these conditions.

Signature

Date

I have the legal right to work in the United States and will submit the appropriate documentation upon the time of hire.

Signature

Date