Northwest Ohio Area Computer Services Cooperative

Student Services Hints & Tips

Upcoming Events

Batch Scheduling
January 29th
9:00 AM—3:00 PM

Graduation Points
March 13th
9:00 AM—12:00 PM

Elementary Scheduling
June 13th
9:00 AM—12:00 PM

Student Services Labs

♦ **Every Friday, August 2018 through June 2019 9:00 AM to 3:00 PM**

♦ **Please contact Student Services to schedule**

♦ **Include the time you plan to arrive as well as the topic(s) to be covered**

18.7 Release Highlights

Special Services

- Previously, the ability to Copy From Existing to old IEP progress reports was disabled. That functionality has been restored.

StudentInformation

- Report Card Formatter (R700) - Report cards can now display the following attendance hours information: number of hours present, number of hours absent, and number of times tardy.

Attendance Hours														
Qtr1			Qtr2			Qtr3			Qtr4			Total		
Present	Absent	Tardy #	Present	Absent	Tardy #	Present	Absent	Tardy #	Present	Absent	Tardy #	Present	Absent	Tardy #
243.00	32.50	0	311.83	13.17	4							554.83	45.67	4

GradeBook

- Now includes the option to add attendance hours to both the ProgressBook GradeBook report cards.

Attendance Hours	1	2	3	4	Final
Hours Present					
Hours Absent	0				
Times Tardy	0				

If you would like us to make the formatting change to print attendance hours on your report card (s), please email student.support@noacsc.org. In your request we will need the name of the report cards that you would attendance hours added to. If you plan to print Quarter 2 report cards with attendance hours, please also include the date you will be printing.

2019-2020 School Year Initialization Survey

All building information will need to be submitted online through the survey link shown below.

What you need to do:

1. Go to http://survey.noacsc.org/survey/index.php?r=survey/index/sid/97464/lang/en to access the online survey and submit your building information.

2. Submit one survey for each building within your school district. You may also access the survey through the NOACSC website (www.noacsc.org) Student Services<<Studentinformation<<Initialization Survey.

Setting up a 7 Semester GPA

Issue: The high school needs a 7 Semester GPA that looks at this year's 1st Semester Average and this year's Earned Credit, and all prior years' Earned Credit.

Solution:

1. Edit the All Year Marking Pattern and change the Progress Level on the 1st Semester Average to be Progress 3. StudentInformation > Management > School Administration > Marks Administration Menu > Marking Patterns, Marking Pattern Rules link.

2. Create a GPA Set that looks at the Progress 3 and Earned marks for the current school year, and Earned marks for prior years. StudentInformation > Management > School Administration > Course History Administration > GPA Sets.

3. Refresh the GPA Set established for the 7 Semester GPA.

Marking Pattern Rules - All Year

From this screen, you can display, add, change and delete data pertaining to marking pattern rules.

> The marking pattern rule was successfully saved

Add Pattern Rule   Cancel and Return

		Name	Mark Type	Sequence Number	Reporting Term ^	Significance	Credit Percentage	Marks Start Date	Marks Cutoff Date
✕	✎	1st Quarter Mark	Quarter Mark	2	Quarter 1	Progress 1	25		
✕	✎	1st Quarter Interim	Interim Mark	1	1st Interim	Not Used	0		
✕	✎	2nd Quarter Mark	Quarter Mark	4	Quarter 2	Progress 1	25		
✕	✎	2nd Quarter Interim	Interim Mark	3	2nd Interim	Not Used	0		
✕	✎	1st Semester Exam	Exam	5	1st Semester Exam	Not Used	0		
✕	✎	1st Semester Average	Avg	6	1st Sem Average	Progress 3	50		
✕	✎	3rd Quarter Mark	Quarter Mark	8	Quarter 3	Progress 1	25		
✕	✎	3rd Quarter Interim	Interim Mark	7	3rd Interim	Not Used	0		
✕	✎	4th Quarter Mark	Quarter Mark	10	Quarter 4	Progress 1	25		
✕	✎	4th Quarter Interim	Interim Mark	9	4th Interim	Not Used	0		
✕	✎	2nd Semester Exam	Exam	11	2nd Semester Exam	Not Used	0		
✕	✎	2nd Semester Average	Avg	12	2nd Sem Average	Progress 2	50		
✕	✎	Final	Final Mark	13	Final	Earned	100		

General   Calculations   Rank

GPA Set: Next >

Code: 7SEM   **Description:** 7 Semester GPA
Name: 7 Semester GPA

Mark Credit Types:

☐ Not Used   ☐ Progress 1   ☐ Progress 2   ☑ Progress 3   ☐ Progress 4   ☑ Earned

Previous Years:

☐ Not Used   ☐ Progress 1   ☐ Progress 2   ☐ Progress 3   ☐ Progress 4   ☑ Earned

Grade Levels:

☑ 09   ☑ 10   ☑ 11   ☑ 12   ☐ 13   ☐ GR   ☐ 23   ☐ 31   ☐ IN

Reporting Terms: **Mark Type:**

Exam2		Sem1 AVG		Exam		Final
Quarter 4	← →	Final		Interim	← →	Average
4th Interim	⇐ ⇒			Quarter Mark	⇐ ⇒	
Sem2 AVG				Quiz		

Ad-Hoc Membership:
-- Select an Ad-Hoc Membership --
Public And Private ☐

Setting up a 7 Semester GPA to include Course History from JVS

Issue: The school is a home school and has course history from the JVS loaded in as Progress 2, 1st Semester Averages. If the school sets up the 7 Semester GPA to look at Progress 3 and Earned, manual courses from the JVS that are Progress 2 significance will not be included.

Solution:

1. Instead of editing the All Year Marking Pattern, edit the 1st Semester Marking Pattern. Change the 1st Semester Average to Progress 3 and save.

2. On the 7 Semester GPA set mark Progress 2 and Earned.

3. Refresh the 7 Semester GPA set.

Marking Pattern Rules - 1st Semester

From this screen, you can display, add, change and delete data pertaining to marking pattern rules.

> The marking pattern rule was successfully saved

[Add Pattern Rule] [Cancel and Return]

	Name	Mark Type	Sequence Number	Reporting Term ^	Significance	Credit Percentage	Marks Start Date	Marks Cutoff Date
X /	1st Quarter Mark	Quarter Mark	2	Quarter 1	Progress 1	50		
X /	1st Quarter Interim	Interim Mark	1	1st Quarter Interim	Not Used	0		
X /	2nd Quarter Mark	Quarter Mark	4	Quarter 2	Progress 1	50		
X /	2nd Quarter Interim	Interim Mark	3	2nd Quarter Interim	Not Used	0		
X /	1st Semester Exam	Exam	5	1st Semester Exam	Not Used	0		
X /	1st Semester Average	Avg	6	1st Semester Average	Progress 3	100		
X /	1st Semester Final	Final Mark	7	Final	Earned	100		

GPA Set Maintenance

From this screen, you can display, add, change and delete data pertaining to GPA sets.

General | Calculations | Rank

GPA Set: [Next >]

Code: 7Sem ✎   **Description:** 7 Semester GPA Calculation
Name: 7 Semester GPA ✎

Mark Credit Types:
☐ Not Used ☐ Progress 1 ☑ Progress 2 ☐ Progress 3 ☐ Progress 4 ☑ Earned ✎

Previous Years:
☐ Not Used ☐ Progress 1 ☐ Progress 2 ☐ Progress 3 ☐ Progress 4 ☑ Earned

Grade Levels:
☑ 09 ☑ 10 ☑ 11 ☑ 12 ☐ 13 ☐ 23 ☐ GR ✎

Reporting Terms: **Mark Type:**

Quarter 1	1st Semester Aver		Exam	Avg
1st Quarter Inte	Final		Interim Mark	Final Mark
Quarter 2			Quarter	
2nd Quarter Int				

Ad-Hoc Membership:
-- Select an Ad-Hoc Membership -- ▼
Public And Private ☐

General Information:

R309-B: When running this report for the hours option, do not choose any Absence Types or Absence Reasons as results will not be accurate.

Harmony: A new report has been added to the scheduling folder within Harmony. The Class List with Disability can be ran for an entire building or by individual teacher with a building and gives the teacher a class list that also displays student disability and if the student is an English Language Learner.

JVS Marks: If you need your JVS students' marks imported, please send a ticket to student.support@noacsc.org

Coming Soon .....

Civil Rights reporting will be released in update 18.8. This year, the sheets will be combined into one file for easier loading to the Civil Rights Reporting website.

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The ProgressBook Suite Retreat 2019 March 11th – 12th

Embassy Suites by Hilton Columbus Dublin

This year's theme is *Collaboration in Education*. In the spirit of collaboration, we're offering a wide range of presentations this year for ITC members, teachers, district administrators, EMIS coordinators, school counselors and psychologists, technology coordinators, and more.
We listened to your feedback from last year and made it our mission to honor what you want most. As a result, you can expect a wide range of presentations including ProgressBook's newest features, technical sessions, educator-specific sessions, SpecialServices, what's new from ODE, RIMPs, and HB410 just to name a few.

Also brand new to the #PBSR19 are our round-table discussions and informative persona panels where you'll get to hear from and chat with ITC personnel as well as users such as teachers and principals**.**

Go to https://www.progressbook.com/suite-retreat-2019/ to sign up for email notifications regarding the Suite Retreat.