

Student Services Hints & Tips



ProgressBook
Student Information



Harmony



ProgressBook™
GradeBook

January 2015

www.noacsc.org

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2015—2016 School Year Initialization Surveys

NOACSC has sent an email to Student Information users through the DASL distribution list announcing the **2015-2016 DASL School Year Initialization Survey**. The survey acts as NOACSC's guide for setting up (initializing) your DASL database for the upcoming school year.

Each building in your school district will need to complete the School Year Initialization Survey. Especially important for high school buildings, you cannot begin your 15/16 student scheduling until NOACSC completes the initialization for your building. You must provide NOACSC with your approved calendar dates or at least tentative dates in the survey.

You may access the online Initialization survey at www.noacsc.org select Student Services, Student Information, then DASL School Year Initialization Surveys. If you have any questions please email DASL_STUDENT@NOACSC.ORG

14.6.7 Pre-Ident AASWD—OCBA - updates

Pre-Identification export for Science and Social Studies export file updated as follows:

(1) For students with a disability condition of 09 (intellectual disabilities) in position 231, now correctly populates column AB with "ID." (2) Student middle names of "*" now replaced with blank space. (3) Now includes any student taking the AASCD alternate assessment regardless of whether they have a science or social studies class. (4) Now marks students taking the AASCD assessment as "N – Not Eligible" in elements 220-225. (5) Option added to StudentInformation to create separate files for AASWD and OCBA and to choose file type and delivery method. (ProgressBook StudentInformation Import Export Guide)

2014-2015 Civil Rights Reporting - Coming Soon in 14.7

For schools designated to report civil rights data, the 2014-2015 ODE Civil Rights reporting requirements are currently in development by Software Answers and will be made available in the 14.7 release due out in mid-late January 2015.

Per the DSST the Office of Civil Rights, the opening of Civil Rights Reporting has been delayed until later in January. Once opened, you will have 75 business days to submit your Civil Rights data.

A notification will be sent once that functionality is available in Student Information application.

Revised Context Area MastHead - Coming Soon in 14.7

Student in context area of the masthead has been expanded to display summary of student's profile information (School, Home School, Homeroom, Counselor, Calendar, Program Code, BirthDate, Gender) without the need for an extra click. **Please Note: If your school district is using the Program Code as a way to identify a student's disability condition that data will now be visible in the context area.**

Calendar: DFLT
Program: 10



Open Lab Schedule

◆ Open Lab - Every Friday
August 2014 thru June 2015
9:00 a.m. to 3:00 p.m.

To register please send an email Jennifer Schwartz: jschwartz@noacsc.org. Please include the time of your arrival and your open lab topic.

Setting up a 7—Semester GPA

Issue: The high school needs a 7 semester GPA that looks at this year’s 1st semester averages and this year’s earned credit and all prior year’s earned credit.

Solution:

1. Edit the All Year marking pattern and change the progress level on the 1st Semester Average to be Progress 3.
Home>Management>School Administration>Marks Administration Menu>Marking Patterns - click into link for Marking Pattern Rule—click into edit pencil for the 1st Semester Average to be Significance of Progress 3. Save.
2. Create GPA Set (Home>Management>School Administration>Course History Administration>GPA Sets) that will look at Progress 3 and Earned marks for the current year and earned marks for prior years. Since the 1st Semester Average on the all year marking pattern was changed to Progress 3 the GPA will pull all year’s 1st Semester Average, 1st Semester Only classes Final, and any manual course history with a Final.
3. Refresh the GPA Set established for the 7 Semester GPA to recalculate the GPA's.

Marking Pattern Rules - All Year

From this screen, you can display, add, change and delete data pertaining to marking pattern rules.

The marking pattern rule was successfully saved

Add Pattern Rule Cancel and Return

	Name	Mark Type	Sequence Number	Reporting Term ^	Significance	Credit Percentage	Marks Start Date	Marks Cutoff Date
X	1st Quarter Mark	Quarter Mark	2	Quarter 1	Progress 1	25		
X	1st Quarter Interim	Interim Mark	1	1st Interim	Not Used	0		
X	2nd Quarter Mark	Quarter Mark	4	Quarter 2	Progress 1	25		
X	2nd Quarter Interim	Interim Mark	3	2nd Interim	Not Used	0		
X	1st Semester Exam	Exam	5	1st Semester Exam	Not Used	0		
X	1st Semester Average	Avg	6	1st Sem Average	Progress 3	50		
X	3rd Quarter Mark	Quarter Mark	8	Quarter 3	Progress 1	25		
X	3rd Quarter Interim	Interim Mark	7	3rd Interim	Not Used	0		
X	4th Quarter Mark	Quarter Mark	10	Quarter 4	Progress 1	25		
X	4th Quarter Interim	Interim Mark	9	4th Interim	Not Used	0		
X	2nd Semester Exam	Exam	11	2nd Semester Exam	Not Used	0		
X	2nd Semester Average	Avg	12	2nd Sem Average	Progress 2	50		
X	Final	Final Mark	13	Final	Earned	100		

General Calculations Rank

GPA Set: Next >

Code: 7SEM Description: 7 Semester GPA

Name: 7 Semester GPA

Mark Credit Types:

Not Used
 Progress 1
 Progress 2
 Progress 3
 Progress 4
 Earned

Previous Years:

Not Used
 Progress 1
 Progress 2
 Progress 3
 Progress 4
 Earned

Grade Levels:

09
 10
 11
 12
 13
 GR
 23
 31
 IN

Reporting Terms: **Mark Type:**

Exam2 Sem1 AVG Exam Final Average
 Quarter 4 Final Interim Quarter Mark
 4th Interim Quarter Mark Quiz
 Sem2 AVG Quiz

Ad-Hoc Membership:

-- Select an Ad-Hoc Membership --

Public And Private

Setting up a 7—Semester GPA to include Course History from JVS

Issue: The school is a home school has course history from the local JVS loaded in as Progress 2, 1st Semester Averages. If the school sets up the 7 Semester GPA to look at Progress 3 and earned, manual courses from the JVS that are Progress 2 significance will not be included.

Solution:

1. Instead of editing the All Year Marking Pattern, edit the 1st Semester Only Marking Pattern. Change 1st Semester Only Average to Progress 3 and save. On the 7 Semester GPA Set mark Progress 2 and Earned. This way the Progress 2 will grab the all year average, and 1st Semester Only classes Final will also be pulled. Since we changed the 1st Semester Only Average to be Progress 3 those marks won't be included—which is correct since we are pulling the Final for those classes.
2. Refresh the GPA Set established for the 7 Semester GPA to recalculate the GPA's.

Marking Pattern Rules - 1st Semester

From this screen, you can display, add, change and delete data pertaining to marking pattern rules.

The marking pattern rule was successfully saved

	Name	Mark Type	Sequence Number	Reporting Term ^	Significance	Credit Percentage	Marks Start Date	Marks Cutoff Date
X ✎	1st Quarter Mark	Quarter Mark	2	Quarter 1	Progress 1	50		
X ✎	1st Quarter Interim	Interim Mark	1	1st Quarter Interim	Not Used	0		
X ✎	2nd Quarter Mark	Quarter Mark	4	Quarter 2	Progress 1	50		
X ✎	2nd Quarter Interim	Interim Mark	3	2nd Quarter Interim	Not Used	0		
X ✎	1st Semester Exam	Exam	5	1st Semester Exam	Not Used	0		
X ✎	1st Semester Average	Avg	6	1st Semester Average	Progress 3	100		
X ✎	1st Semester Final	Final Mark	7	Final	Earned	100		

GPA Set Maintenance

From this screen, you can display, add, change and delete data pertaining to GPA sets.

General | Calculations | Rank

GPA Set:

Code: 7Sem ✎ Description: 7 Semester GPA Calculation

Name: 7 Semester GPA ✎

Mark Credit Types:

Not Used
 Progress 1
 Progress 2
 Progress 3
 Progress 4
 Earned ✎

Previous Years:

Not Used
 Progress 1
 Progress 2
 Progress 3
 Progress 4
 Earned

Grade Levels:

09
 10
 11
 12
 13
 23
 GR ✎

Reporting Terms: **Mark Type:**

Quarter 1
1st Quarter Interim
Quarter 2
2nd Quarter Int

1st Semester Aver
Final

Exam
Interim Mark
Quarter

Avg
Final Mark

Ad-Hoc Membership:

-- Select an Ad-Hoc Membership --

Public And Private

Gradebook - Grade Entry Windows

Please review your Progressbook Gradebook Report Card Entry window dates for the upcoming ending semester. The Quarter 2, Semester 1 Exam and Semester 1 Average, and Final will have the same corresponding Start/End report card window entry dates. This information is located under the Gradebook Administrator Home Page >> Reporting Periods >> click Edit link found under Entry

Reporting Period: Quarter 2				
Report Cards				
Entry Start Date	Entry End Date	Publish Date	C	
12/17/2014	1/20/2015 11:59:00	1/23/2015	<input type="checkbox"/>	Final
12/17/2014	1/20/2015 11:59:00	1/23/2015	<input type="checkbox"/>	Quarter 1
				Quarter 2
				Quarter 3
				Quarter 4
				Semester 1 Average
				Semester 1 Exam
				Semester 2 Average
				Semester 2 Exam

DASL Batch Scheduling Refresher —January 29

If you are new to the DASL Batch Scheduling process or simply would like to refresh your scheduling knowledge, then you will want to attend the DASL Batch Scheduling Training session offered by NOACSC. This is a lecture training session (no hands on at the computer) conducted at NOACSC ITC office 9:00 a.m. to 3:00 p.m. on **January 29, 2015**.

Topics covered in the Batch Scheduling Training include:

- Student Promotion & Enrollment
- Course Maintenance
- Course Groups
- Course Requests
- Public Course Requests
- Student Information Batch Scheduler
- Resolving Conflicts

Register to attend, by emailing Jennifer Schwartz at jschwartz@noacsc.org and provide name of each individual who will attend this session.