

Student Services

Hints & Tips

March 2016

www.noacsc.org

~ In This Issue ~	
Promotion/Bulk Enroll	1
Family Groups	2
Gradebook Reports	2
Calendar Training	3
Fees Training	3
ProgressBook Retreat	3
INFOhio	3

Upcoming Events

Calendar Training March 10, 2016 March 17, 2016 9:00 AM—12 Noon

Fees Training
April 7 2016
9:00 AM—12 Noon

March 25, 2016 NOACSC Office Closed

Open Lab Schedule

- ◆ Every Wednesday
- ♦ August 2015 through June 2016, 9:00 AM to 3:00 PM

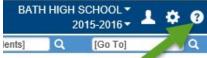
To register please send an email Jennifer Schwartz: jschwartz@noacsc.org. Please include the time of your arrival and your open lab topic.

2016—2017 Student Promotion and Bulk Enrollment

If your district has yet to submit 16/17 School Year Initialization surveys, please take the time to ensure that one is completed for each building. You can access the surveys at www.noacsc.org, in the Student Services menu.



Once you've received confirmation that your building has been initialized, you are able to move on to Student Promotion and Bulk Enrollment for next school year. A step-by-step checklist for you to use during the Student Promotion/Bulk Enrollment process is available in the StudentInformation Help Documents. This checklist and other helpful documentation can be accessed on the NOACSC website, or within StudentInformation, by clicking on the question mark icon found in the upper right corner of your screen.



For the Student Promotion/Bulk Enrollment checklist, you will first select the "Procedural and Step by Step Checklists" page from the documentation menu, and then navigate toward the item titled "Student Promotion v15.2.0," which can be found under the header of "Management."

Following the completion of Student Promotion and Bulk Enrollment, you will be ready to move forward with scheduling in the 2016-2017 school year.

1



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Family Groups and ParentAccess



Contrary to previous information given to us from Software Answers, we have recently been assured that it will <u>not</u> be mandatory that ParentAccess accounts are administered via Family Groups in the 2016-2017 school year. In 16/17, districts will continue to use the "PA Admin" dashboard in Gradebook for setting up and maintaining ParentAccess accounts.

At this time, there is not a specified deadline for Family Groups to be created and/or 'cleaned-up,' but the necessity to administer ParentAccess accounts in conjunction with Family Groups IS still imminent. The districts who are currently working with Family Groups will have a head start, and we encourage everyone to begin using Family Groups over the course of next school year. This will best prepare you for the upcoming changes in ParentAccess administration, as well as allow you to take advantage of the perks of using Family Groups, such as easily combining the contacts of students in the same household and reducing the cost of mailings by utilizing the "Family Courier" feature.

We welcome anyone who is interested to schedule time during our Open Lab (Wednesdays, 9AM—3 PM) so we can work together on setting up new Family Groups and cleaning-up existing Family Groups. To schedule lab time, please contact Jennifer Schwartz at 419-228-7417 x 108, or by email at jschwartz@noacsc.org.



New Reports Available in GradeBook

Three new reports have been created for use in Gradebook:

- 1. **NOACSC YTD Final By Student:** Schools using the Year-To-Date average report card feature can use this report to pull a listing of students below a specified YTD percentage (%). *Accessible from the Guidance and Principal dashboards*.
- NOACSC Missing-Late Assignments All: This report pulls all assignments that are flagged as
 missing, or that have no mark and the assignment due date has passed. Accessible from the Guidance
 and Gradebook dashboards.
- 3. **NOACSC Blank Gradesheet Class Roster:** This is a class roster intended for use by teachers. It pulls the current roster and includes the class alias. It also includes blank columns for the teacher to use as needed. *Accessible from the Gradebook dashboard*.

In addition to these three reports, the **NOACSC Student Progress Specific Mark** report has been updated to include additional parameters.



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March Trainings at NOACSC

Calendar Training Sessions

March 10, 2016, 9 AM - 12 NOON (FULL)

March 17, 2016, 9 AM - 12 NOON (Registration Open)



These sessions will cover step-by-step maintenance of EMIS Exceptions for the Master and Sub-Calendars

Fees Training Session



April 7, 2016, 9 AM - 12 NOON (Registration Open)

This session will cover setting up Fees for your building and assigning Fees to students.

To register for training sessions, please visit the NOACSC website(<u>www.noacsc.org</u>) and look for the "Register for Training" link in the top banner.

SUBMIT A SUPPORT REQUEST

TRAINING CALENDAR

SIGN UP FOR TRAINING

JOB OPENINGS



April 18-19, 2016 Hilton Columbus at Easton ProgressBook and the MCOECN are pleased to present the 2016 ProgressBook Suite Retreat. Teachers, administrators and school district staff members are invited to come learn the latest tips, techniques and practices for using ProgressBook solutions and other technology to enhance student learning experience!

Registration and further details available **HERE**.



Do you value the databases, learning tools and professional development opportunities INFOhio provides <u>free</u> to all Ohio schools? If the answer is "yes", then please help INFOhio by taking a few minutes to tell your legislators how valuable INFOhio is to your school and why continued state funding for INFOhio is so important.

Find some fast facts, topic starters and legislative contacts on our advocacy page: https://www.infohio.org/advocate-for-infohio

Also, please Tweet using #INFOhioWorks. Thank you for your support!