

Fiscal Services Support Professional

The ITC: Northwest Ohio Area Computer Services Cooperative (“NOACSC”) in Lima, Ohio is seeking a Support Professional for our Fiscal Services department. www.noacsc.org

Duties for this position in Fiscal Services include support of State Software (USAS/USPS), training, documentation, and troubleshooting. Previous school Treasurer’s office experience in accounting and/or payroll is a plus. This position requires excellent communication skills, problem solving skills, and an ability to manage time and meet deadlines.

Salary for this position is dependent on education and experience. A minimum of an Associate’s Degree in a related field is required.

Current or previous USAS/USPS experience will be a weighted factor regarding salary.

Please email your cover letter and resume to Ray Burden, NOACSC Executive Director: ray@noacsc.org.