

Certification Questionnaire for Redesign Go-Live Authorization

District: _____

ITC: _____

Thank you for your commitment to migrate to the USAS/USPS Redesign System. To facilitate your school district's implementation process, please answer the following items:

1. Do you have any unmet training and/or documentation needs for proceeding with the Redesign on a production basis? If yes, please specify along with a timetable for your needs.
2. Do you have any additional support needs for going live with the Redesign from your ITC, SSdT, or the User Acceptance Testing staff including a need for on-site assistance during your implementation?
3. Affirm that you have run a parallel trial period entering all production transactions into both Classic and Redesign for at least one processing period, and successfully compared/reconciled financial totals. Add any comments as appropriate.
4. Affirm that you have verified all essential data currently stored in your active USAS/USPS directories, including history, has successfully migrated from Classic to Redesign and that all required data has been reconciled and any exceptions corrected. To determine what years of history are stored on your active directories, list here your district's "last purged dates" (e.g., USAS purged on 12/31/2013; USPS purged on 12/31/2011) as shown on the USACON and USPCON. Historic data subsequent to these "last purged dates" will be migrated to the Redesign database.
5. As part of your parallel trial period, affirm that you have successfully executed a minimum of one complete payroll cycle in Redesign with no significant exceptions or unexplained differences and

successfully generated required checks and Direct Deposit notices. Add any comments as appropriate.

6. Affirm that you and/or your third-party vendors have validated all required integrations that will be used with the Redesign. Please list all third-party vendor integrations that you require.

7. Affirm that you have reviewed and validated that required reporting information is available in the Redesign. Add any comments as appropriate.

Signatures

Our signatures indicate our intention to go-live exclusively using the Redesign software on a production basis beginning on the date cited below. We will cease using the Classic software on this date, but files will be kept and available in a read-only state.

Date on which this district will go-live exclusively using the Redesign software: _____
Date

District Treasurer or CFO:

Typed or Printed Name Signature Date

District Superintendent:

Typed or Printed Name Signature Date

ITC Director:

Typed or Printed Name Signature Date