Hints & Tips

February 2017

NOACSC

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Northwest Ohio Area Computer Services Cooperative

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Upcoming Events

Family Groups & Contacts Training: February 7, 2017

To register, click the Sign Up For Training link on the NOACSC website.

Open Lab Schedule

Every Friday

August 2016 thru June 2017 9:00 a.m. to 3:00 p.m.

To register please send an email Jennifer Schwartz: jschwartz@noacsc.org. Please include the time of your arrival and your open lab topic.

2017-2018 School Year

Reminder: The StudentInformation School Year Initialization Survey is available on our NOACSC website under Student Services > StudentInformation > Initialization Survey.

Once you have received confirmation that your building has been initialized, you may run the Student Promotion and Bulk Enrollment processes, and begin working on your 2017-2018 scheduling.

SAT Pre-ID

A new Ad-Hoc report has been created that will generate the SAT Pre-ID file for your district's 11th grade students who are taking the SAT this year.

Details to run this Pre-ID are available in the **Pre-ID for SAT Procedural Checklist in the** StudentInformation documentation.

This Pre-ID requires the same security as the ACT Pre-ID.

16.3 Release

The 16.3 Release is coming soon, and it includes a lot of great new features!

We have the 16.3 Release Webinars and PowerPoints available so that you can preview what is coming. These are posted on our NO-ACSC website under Student Services > Video Library > Release Webinars.

When we receive the 16.3 release, we will send further notification regarding it's installation.

Harmony Custom Student Export Update

The Custom Student Export has been updated to include the following fields from the FS-Attendance tab:

School Year: Attendance Hours School Year: Excused Absence Hours School Year: Unexcused Absence Hour

Other - School Year: Attendance Hours Other - School Year: Excused Absence Hours Other - School Year: Unexcused Absence Hours



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Student Pictures on the Class Dashboard

To enable student photos for teachers on their Class Dashboards:

- 1. Click School Features on the ProgressBook Administrator Home Page
- 2. Select the Student Search tab
- 3. Check the Enable Student Photos box

4. The Student Search tab in School Features also allows you to enable teachers to search students within their school, or within their district. The default setting is for teachers to only be allowed to search students within their classes.

We	Velcome Paul Masters! Class: COMPOSITION: 107 V							
	Students (15) Miss A		Att	^	Classroom Administration			
	0	Blake, Madeline +	2				Seating Chart	Lunch Counts
		Student Profile 🔥 S	tudent	Roadman			Daily Attendance	by Seating Chart
							Period Attendance	by Seating Chart
		Current Mark: 80.00 (B-	8/10				Post Homework	Post Class Information
	2		View ParentAccess Web Site		/eb Site			
	Θ	Cobb, George			Lesson Plans			
	Ø	Flowers, Annabelle +	1				Add a New Lesson	Search for Lessons
	Ø	Floyd, Julia					5 Day Planner	Import Schedule

Teacher Class Preferences

The Teacher Preferences page in ProgressBook GradeBook allows teachers to setup assignment preferences for their classes. This includes defaulting their assignments to have the 'Post to the homework web page' and/or 'Post the marks to the web' options checked.

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Teacher Home Page	Feacher Home Page		Class: ALGEBRA 1: 1 🗸			
	-					
керопз						
Select a Report	Alg.					
Student Search	Edit your Dictionary	Setup as a floating assignment?		Exclude from student averages?		
Object Name	*	Post to the homework web page?		Post the marks to the web?		
Student Name	Fdit Teacher	Add this assignment to the assignment bank?				
Average Calc Setup	Preferences					
Setup Assignment Types		Quiz Options:				
Setup Calc Methods & Weights		Preview before post?	Quiz and Discussion Options apply to	Allow students to view their answers?		
Setup Grading Scales		Let student see the correct answers?	VirtualClassroom	Scramble the questions?		
		Google document submissions shared for comment?		Publish Immediately?		
Administration						
Setup GradeBook Access		Discussion Options:				
Setup Lesson Plan Sharing		Require Approval? Dublish Immediately?		ately?		
Setup Groups Within Classes						
Setup Preferences		Save				
Setup Classes for ParentAccess		Convitie materians to the following elsecer				
Group Classes Together		Tableto Des Destabil	_14	1.4. 10 F. d. I		
Transfer Student Marks		L'attrietic: boys basketbàll	Lath	euc: HS Football		
Exclude Lowest Mark		Select All Un-Select All	Сору			
Update Email Address						



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How to Add a ProgressBook ParentAccess Icon to Your Mobile Device Home Screen

ProgressBook ParentAccess is designed to work seamlessly on mobile devices. This guide shows you how to add a shortcut to the ProgressBook web application on your iOS or Android mobile device's home screen.

Procedure for iOS





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How to Add a ProgressBook ParentAccess Icon to Your Mobile **Device Home Screen** Procedure for Android Step 1. Step 2. Step 3. f N 10:56 ΠN 10:55 ps://demo-pa.progressbook.com 6 ps://demo-pa ☆ (i)С 6 ps://demo-pa.progressbook.com = New tab Grades New incognito tab ≡ Home Α ALGEBRA II Quarter 2 Bookmarks Homework Grade Details Attend ALGEBRA II CHEMISTRY Recent tabs Quarter 2 CHEMISTRY CHOIR IV History ALGEBRA II COMPOSITION > CHOIR IV Share. COMPUTER APPLICATION Print... COMPOSITION CHEMISTRY 5 Find in r ECONOMICS As of: COMPUTER APP Add to Home screen ORCHESTRA IV At the top right of your screen, click Request desktop site ECONOMICS the following icon. On the menu that pops up, click Add to Home Screen. Using your *Chrome browser*, navigate to your designated ProgressBook website and successfully log in. Step 4. Special Note:: The Chrome browser must be used to create the shortcut f" N 10:56 on Android phones. If you open the ps://demo-pa.progressbook.com/
1 ParentAccess website with the Google application instead, you will . have to click the menu button, click "Open in Browser", select Chrome, and then follow the instructions ALGEBRA II above. Add to Home screen Dashboard - ProgressBook ήħ. ADD CANCEL Enter your desired name for the shortcut and click **Add**. The icon now displays on our Android device's home screen.



(see your school librarian for home access login)

Early Literacy Resources to Share

Created by INFOhio through a partnership with Ohio PTA, State Library of Ohio, and Ohio Educational Library Media Association



Reading Round the Clock series of flyers and videos

- · available to all Ohioans in English and Spanish
- · prepare children for Ohio's Third Grade Reading Guarantee

INFOhio's Blog - Teach With INFOhio

Monthly tips for integrating INFOhio resources in your classroom, including:

Digital text stimulates critical thinking and close reading:

Engage, Connect, and Reflect: Using Digital Text in the Classroom Close Reading and Analysis of Digital Text - English Grades 9-12

Help students filter out fake news:

Let's Get Real About Fake News

Free Tools for College and Career Readiness

Develop the inquiry and research skills necessary to be future ready

Go! Ask, Act, & Achieve Research for Success ISearch

Helping College Credit Plus Students



Created by school and academic librarians

College Credit Plus (CCP) Library Resources guide Ohio Higher Ed's College Credit Plus INFOhio Guides

Essential Resources for Online Testing

Teachers/Administrators:

Check out dozens of tools students can use to master technology skills:

- · INFOhio's Tech Skills for Online Testing
- \cdot or use the <u>flyer</u> created for teachers.

Technology coordinators/directors:

Check out the Sites/URLs included in Technical Help area of the INFOhio Toolkit

INFOhio's Tech Skills for Online Testing Whitelist