

**Northwest Ohio Area Computer Services Cooperative
Governing Board
Minutes
November 18, 2020**

1. Roll Call:

The Northwest Ohio Area Computer Services Cooperative met in regular session with the following members answering roll call:

Roll Call:					
		Mrs. Mollenkopf	Present	Mr. Rostorfer	Present
Mr. Amstutz	Present	Mr. Huffman	Proxy	Mr. Schmutz	Present
Mr. Deleruyelle	Present	Mrs. Peters	Present	Mr. Sommer	Present
Mr. Denecker	Present	Mrs. Phillips	Present	Mrs. Stuart	Present
Mr. Roth	Present	Mr. Rex	Absent	Mrs. Vaughn	Present

2. Introduction of Guest(s):

Michelle Buss, NOACSC Treasurer and Fiscal Services

3. Approval of Minutes of Previous Meeting:

SUGGESTED MOTION: Moved by Mr. Deleruyelle and seconded by Mrs. Mollenkopf that the Minutes of the August 19, 2020 meeting be approved in the form sent to the members of the Board.

Vote:					
		Mrs. Mollenkopf	Yes	Mr. Rostorfer	Yes
Mr. Amstutz	Yes	Mr. Huffman	Yes	Mr. Schmutz	Yes
Mr. Deleruyelle	Yes	Mrs. Peters	Yes	Mr. Sommer	Yes
Mr. Denecker	Yes	Mrs. Phillips	Yes	Mrs. Stuart	Yes
Mr. Roth	Yes	Mr. Rex	Absent	Mrs. Vaughn	Yes

4. Presentation and Allowance of Bills: Approval of Financial Reports:

SUGGESTED MOTION: Moved by Mr. Rostorfer and seconded by Mr. Deleruyelle that the bills and financial reports found at the end of this agenda were presented and reviewed and approved.

Vote:					
		Mrs. Mollenkopf	Yes	Mr. Rostorfer	Yes
Mr. Amstutz	Yes	Mr. Huffman	Yes	Mr. Schmutz	Yes
Mr. Deleruyelle	Yes	Mrs. Peters	Yes	Mr. Sommer	Yes
Mr. Denecker	Yes	Mrs. Phillips	Yes	Mrs. Stuart	Yes
Mr. Roth	Yes	Mr. Rex	Absent	Mrs. Vaughn	Yes

5. **Director's Report:**

A. **Purchase Order to Frontline (Software Answers)**

Then and Now Purchase Order over \$3,000 needs approval.

Attached is the P.O. and Invoice.

A motion is in the consent agenda for your approval.

B. **Fiscal Year 2022 ISP Fees**

Below are the Fiscal Year 2022 ISP Fees or Funding Year 2021.

NOACSC Fiscal Year 2022 ISP Fees

Bandwidth	Fiscal Year 2021 (per month)	Fiscal Year 2022 (per month)	Percent Reduction from 2021
10000 mb/s	n/a	\$18,000	n/a
5000 mb/s	n/a	\$11,000	n/a
3000 mb/s	n/a	\$7,500	n/a
2000 mb/s	\$7,000	\$5,000	28.57%
1000 mb/s	\$3,500	\$2,500	28.57%
500 mb/s	\$1,900	\$1,600	15.78%
200 mb/s	\$1,450	\$1,300	10.34%
100 mb/s	\$900	\$800	11.11%
50 mb/s	\$800	\$800	0
20 mb/s	\$700	\$700	0

These have been communicated to our districts and are included in our eRate 470 responses.

A motion is in the consent agenda for your approval.

C. **Zoom Licensing Fees**

The Boards approval is needed for the following fees:

\$5 per user/per year for Zoom Pro license commitments prior to July 10, 2020.

\$7 per user/per year for Zoom Pro license commitments after July 10, 2020.

A motion is in the consent agenda for your approval.

2200 licenses to NOACSC districts (\$2200 revenue)

D. **OverDrive eBook Collection**

INFOhio presented an eBook collection to NOACSC and our Districts. This is a one-year offering.

Six districts and two Non-pubs for 7419 students committed for this year.

The fee is \$1.00 per student and NOACSC receives \$.25 per student as revenue. (\$1855 revenue)

E. Hot Site

We are working with Comnet/IFN and Ada EVS to set up a hot site for our operations.

Two primary items need to be in place

First, being able to “swing” our network

Second, capacity at the site

Next steps:

Negotiate the 10 year IRU with Comnet/IFN

NOACSC will own the fiber to ADA EVS

Memo of Understanding (MOU) between NOACSC and ADA EVS

Rack space, access, power/cooling, etc.

Board Approval (probably February, 2021)

F. Other Items

\$6500 from ODE via MCOECN for P-EBT work.

\$2500 rebate from Worker’s Compensation.

Outside cameras will be installed.

All but 4 districts chose the Fee Freeze from Frontline
(OG, Lima, Vanlue, and Synergy)

SOC-1 audit is on-going.

G. Executive Director

Discussion regarding Mr. Burden.

6. **Consent Items:**

- A. Motion to approve Then and Now P.O. change as presented
- B. Motion to approve FY22 ISP Fees as presented
- C. Motion to approve Zoom fees as presented

SUGGESTED MOTION: Moved by Mrs. Vaughn and seconded by Mr. Amstutz to approve all Consent Items as presented.

Vote:					
		Mrs. Mollenkopf	Yes	Mr. Rostorfer	Yes
Mr. Amstutz	Yes	Mr. Huffman	Yes	Mr. Schmutz	Yes
Mr. Deleruyelle	Yes	Mrs. Peters	Yes	Mr. Sommer	Yes
Mr. Denecker	Yes	Mrs. Phillips	Yes	Mrs. Stuart	Yes
Mr. Roth	Yes	Mr. Rex	Absent	Mrs. Vaughn	Yes

7. **Action Items:** None

8. **New Business:** None

9. **Next Regular Meeting:**

The next regular meeting of the Northwest Ohio Area Computer Services Cooperative is scheduled for: **February 17, 2021.**

10. **Adjournment:**

Moved by Mr Deleruyelle and seconded by Mr. Rostorfer that the board adjourn at 10:31 am.

Vote:					
		Mrs. Mollenkopf	Yes	Mr. Rostorfer	Yes
Mr. Amstutz	Yes	Mr. Huffman	Yes	Mr. Schmutz	Yes
Mr. Deleruyelle	Yes	Mrs. Peters	Yes	Mr. Sommer	Yes
Mr. Denecker	Yes	Mrs. Phillips	Yes	Mrs. Stuart	Yes
Mr. Roth	Yes	Mr. Rex	Absent	Mrs. Vaughn	Yes