

**Northwest Ohio Area Computer Services Cooperative  
Governing Board Minutes  
July 14, 2021**

**1. Roll Call:**

The Northwest Ohio Area Computer Services Cooperative met in regular session with the following members answering roll call:

Roll Call:					
		Mrs. Mollenkopf	Present	Mr. Rostorfer	Present
Mr. Amstutz	Present	Mr. Fenstermaker	Present	Mr. Schmutz	Present
Mr. Deleruyelle	Present	Mrs. Peters	Present	Mr. Sommer	Absent
Mr. Denecker	Absent	Mrs. Phillips	Present	Mrs. Stuart	Proxy
Mr. Roth	Present	Mr. Rex	Present	Mrs. Vaughn	Proxy

**2. Introduction of Guest(s):**

Larry Kaiser, Treasurer/Fiscal Officer, NOACSC

**3. Approval of Minutes of Previous Meeting:**

SUGGESTED MOTION: Moved by Mrs. Phillips and seconded by Mr. Fenstermaker that the Minutes of the May 19, 2021 meeting be approved in the form sent to the members of the Board.

Vote:					
		Mrs. Mollenkopf	Yes	Mr. Rostorfer	Yes
Mr. Amstutz	Yes	Mr. Fenstermaker	Yes	Mr. Schmutz	Yes
Mr. Deleruyelle	Yes	Mrs. Peters	Yes	Mr. Sommer	Absent
Mr. Denecker	Absent	Mrs. Phillips	Yes	Mrs. Stuart	Proxy
Mr. Roth	Yes	Mr. Rex	Yes	Mrs. Vaughn	Proxy

**4. Presentation and Allowance of Bills; Approval of Financial Reports:**

SUGGESTED MOTION: Moved by Mr. Rostorfer and seconded by Mrs. Peters that the bills and financial reports found at the end of this agenda were presented, reviewed and approved.

Vote:					
		Mrs. Mollenkopf	Yes	Mr. Rostorfer	Yes
Mr. Amstutz	Yes	Mr. Fenstermaker	Yes	Mr. Schmutz	Yes
Mr. Deleruyelle	Yes	Mrs. Peters	Yes	Mr. Sommer	Absent
Mr. Denecker	Absent	Mrs. Phillips	Yes	Mrs. Stuart	Proxy
Mr. Roth	Yes	Mr. Rex	Yes	Mrs. Vaughn	Proxy

**5. Director's Report:**

A. Heather Raines

Please find attached the contract for Heather Raines.

A motion is in the consent agenda for your approval.

B. Supplemental for Jon Pyles

Please find attached a supplemental contract for Jon Pyles.

A motion is in the consent agenda for your approval.

C. CIP FY2022

Please find attached the CIP for FY2022.

A motion is in the consent agenda for your approval.

D. Security Framework

Please find attached the "Proposal for the Acceptance of Developed Standard Policies". This give the NOACSC protection under Ohio's Safe Harbor Law or Ohio's Data Protection Act.

In order to qualify for the safe harbor, an entity must implement a written cybersecurity program designed to: (1) protect the security and confidentiality of personal information; (2) protect against anticipated threats or hazards to the security or integrity of personal information; and (3) protect against unauthorized access to and acquisition of personal information that is likely to result in a material risk of identity theft or fraud.

<https://www.ohiobar.org/member-tools-benefits/practice-resources/practicelibrary-search/practice-library/2019-ohio-lawyer/ohios-data-protection-act/>

A motion is in the consent agenda for your approval.

E. Other Items

Network

- Continuing the process of targeted “ownership” of our network
- IRU in place for St. Rose
- Working on IRU for Van Wert County Schools except Van Wert City

June 19<sup>th</sup> Federal Holiday for FY2022

Redesign Update

When we meet in November, should be “almost” complete

Warm Site at Ada

- Circuit
- Servers & Network Gear

6. **Consent Items:**

- A. Motion to accept Heather Raines contract as presented
- B. Motion to accept Jon Pyles supplemental as presented
- C. Motion to accept the FY2022 CIP as presented
- D. Motion to adopt the Security Framework as presented

SUGGESTED MOTION: Moved by Mr. Amstutz and seconded by Mr. Roth to approve all Consent Items as presented.

Vote:					
		Mrs. Mollenkopf	Yes	Mr. Rostorfer	Yes
Mr. Amstutz	Yes	Mr. Fenstermaker	Yes	Mr. Schmutz	Yes
Mr. Deleruyelle	Yes	Mrs. Peters	Yes	Mr. Sommer	Absent

Mr. Denecker	Absent	Mrs. Phillips	Yes	Mrs. Stuart	Proxy
Mr. Roth	Yes	Mr. Rex	Yes	Mrs. Vaughn	Proxy

7. **Action Items:** None

8. **New Business:** None

9. **Next Regular Meeting:**

The next regular meeting of the Northwest Ohio Area Computer Services Cooperative is scheduled for November 17 2021 @ 9:30am at the NOACSC office

10. **Adjournment:**

Moved by Mr. Rostorfer and seconded by Mr. Schmutz that the board adjourn at 10:00 am.

Vote:					
		Mrs. Mollenkopf	Yes	Mr. Rostorfer	Yes
Mr. Amstutz	Yes	Mr. Fenstermaker	Yes	Mr. Schmutz	Yes
Mr. Deleruyelle	Yes	Mrs. Peters	Yes	Mr. Sommer	Absent
Mr. Denecker	Absent	Mrs. Phillips	Yes	Mrs. Stuart	Proxy
Mr. Roth	Yes	Mr. Rex	Yes	Mrs. Vaughn	Proxy