



Fiscal Services Support Professional

The Northwest Ohio Computer Area Computer Services Cooperative (NOACSC) is expanding! NOACSC is seeking applicants for a full-time Fiscal Services Support Liaison.

Responsibilities for the position include supporting K-12 school treasurers and assistant treasurers in the use of State Software (USAS/USPS) and other fiscal and HR software applications. Typical support for K-12 schools includes troubleshooting, training and documentation. Payroll and/or accounting experience is preferred but entry level candidates will be considered as well. NOACSC seeks applicants with excellent communication skills, problem solving skills, the ability to work independently and collaboratively, and an ability to manage time to meet deadlines.

Beginning salary is dependent on education and experience within the range of \$40,000-\$50,000. A minimum of an Associate's Degree in a related field is required. Benefits include sick leave, vacation leave, health insurance, dental insurance, and retirement in the School Employees Retirement System (SERS). There is also the possibility of a hybrid work environment, which includes work in our office and at your home.

NOACSC is a financially stable public organization supporting K-12 education since 1980. We provide fiscal, technology, student, and library support for our 54-member school districts across 11 Ohio counties. Our office is located in Elida, Ohio in Allen County. For more information regarding NOACSC, visit our website www.noacsc.org.

Cover letters, resumes and references should be emailed to resume@noacsc.org. The position will be filled as soon as possible and will remain open until it is filled.