

**Northwest Ohio Area Computer Services Cooperative
Governing Board Minutes
August 13, 2024**

1. Roll Call:

The Northwest Ohio Area Computer Services Cooperative met in regular session with the following members answering roll call:

Vote:					
		Mr. Hatton	Absent	Mr. Rex	Present
Mrs. Bruns	Present	Mrs. Light	Present	Mr. Parker	Proxy
Mrs. Buss	Proxy	Dr. Miller	Proxy	Mr. Schmutz	Present
Mr. Clark	Absent	Mrs. Mollenkopf	Present	Mrs. Stuart	Proxy
Mr. Denecker	Present	Mrs. Mooney	Present	Mrs. Vaughn	Present

2. Introduction of Guest(s):

Greg Rossman, Superintendent, and Makalia Weber, Treasurer of Riverdale Local Schools. New NOACSC staff, Mindy Troyer, Angie Shuey and Erika George were introduced to the Board members.

3. Approval of Minutes of Previous Meetings:

SUGGESTED MOTION: Moved by Mr. Rex and seconded by Mrs. Mooney that the Minutes of May 14, 2024 be approved in the form sent to the members of the Board.

Vote:					
		Mr. Hatton	Absent	Mr. Rex	Yes
Mrs. Bruns	Yes	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mr. Clark	Absent	Mrs. Mollenkopf	Yes	Mrs. Stuart	Yes
Mr. Denecker	Yes	Mrs. Mooney	Yes	Mrs. Vaughn	Yes

4. Presentation and Allowance of Bills; Approval of Financial Reports:

SUGGESTED MOTION: Moved by Mrs. Mollenkopf and seconded by Mrs. Bruns that the bills and financial reports found at the end of this agenda were presented, reviewed, and approved.

Vote:					
		Mr. Hatton	Absent	Mr. Rex	Yes
Mrs. Bruns	Yes	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mr. Clark	Absent	Mrs. Mollenkopf	Yes	Mrs. Stuart	Yes
Mr. Denecker	Yes	Mrs. Mooney	Yes	Mrs. Vaughn	Yes

5. **Director's Report:**

A. Approval of Then and Now Purchase Order

- a. Approval of purchase order 5009 to PowerSchool for \$154,563.04

B. Resignation of Employee

- a. Accept the resignation of Kristen Barga, Fiscal Support Liaison, effective July 26, 2024. Kristen has accepted a secretarial position in a school district.

C. Contracts for New Employees

- a. Mindy Troyer – Fiscal Services Liaison I. Start date August 1, 2024. Contract from August 1, 2024 through June 30, 2025.
- b. Yashwanth Bolla – Tech Support Liaison. Start date August 1, 2024. Contract from August 1, 2024 through June 12, 2025.
- c. Yashwant Bolla – As-Needed, Part-Time, Tech Services Liaison. Start date July 25, 2024.
- d. Erika George – Fiscal Services Liaison I. Start date August 12, 2024. Contract from August 12, 2024 through June 30, 2025.

D. Approval of Contract for Services

- a. Approval of month-to-month contract with Van Buren Local School District for Extended EMIS Services

E. Approval of Service Agreements

- a. Approval of partnership to NEOMIN for 3CX VOIP services.
- b. Approval of partnership with Filament Essential Services (FES) for Cybersecurity Framework Services

F. Approval of Continuous Improvement Plan

G. Approval of updated Organization Chart

- a. Reflects new staff

H. Accept Withdrawal Resolution*

- a. Tiffin City Schools – NOACSC received a Board Resolution to Withdraw from NOACSC from Ryan Cook, Treasurer, on July 8, 2024. The resolution terminates membership with NOACSC as of July 1, 2025. META will serve as Tiffin's ITC beginning July 1, 2025.

I. Miscellaneous Items

- a. Employee Self-Service (ESS) update
- b. SERS pickup
- c. SOC-1 audit
- d. MCOECN update
- e. Membership meeting discussion

6. Consent Items:

- A. Approval of a then-and-now purchase order
- B. Approval of the resignation of Kristen Barga effective July 26, 2024
- C. Approval of contracts for new employees
- D. Approval of contract for services
- E. Approval of service agreements
- F. Approval of continuous improvement plan
- G. Approval of organization chart
- H. Accept withdrawal resolution*

*Moved by Mr. Schmutz and seconded by Mr. Rex to withdraw item H from the Consent Items.

Vote:					
		Mr. Hatton	Absent	Mr. Rex	Yes
Mrs. Bruns	Yes	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mr. Clark	Absent	Mrs. Mollenkopf	Yes	Mrs. Stuart	Yes
Mr. Denecker	Yes	Mrs. Mooney	Yes	Mrs. Vaughn	Yes

Moved by Mr. Rex and seconded by Mrs. Mooney to approve all other Consent Items A-G as presented.

Vote:					
		Mr. Hatton	Absent	Mr. Rex	Yes
Mrs. Bruns	Yes	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mr. Clark	Absent	Mrs. Mollenkopf	Yes	Mrs. Stuart	Yes

Mr. Denecker	Yes	Mrs. Mooney	Yes	Mrs. Vaughn	Yes
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7. Action Items:

A. Accept Riverdale Local School District for NOACSC Membership

- On June 19, 2024 Riverdale Local Schools requested membership in NOACSC beginning July 1, 2025.
- On July 22, 2024, Riverdale Local Schools Board of Education approved a resolution requesting inclusion into NOACSC, including the authorization of the NOACSC Agreement and Bylaws.
- The board previously discussed no buy-in fees for their membership.

SUGGESTED MOTION: Moved by Mrs. Vaughn and seconded by Mrs. Mollenkopf to approve all Action Item as presented.

Vote:					
		Mr. Hatton	Absent	Mr. Rex	Yes
Mrs. Bruns	Yes	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mr. Clark	Absent	Mrs. Mollenkopf	Yes	Mrs. Stuart	Yes
Mr. Denecker	Yes	Mrs. Mooney	Yes	Mrs. Vaughn	Yes

8. New Business: None

9. Next Regular Meeting:

The Northwest Ohio Area Computer Services Cooperative's next regular meeting is scheduled for November 19, 2024, at 9:30 a.m. at the NOACSC office.

10. Adjournment

Moved by Mr. Rex and seconded by Mrs. Bruns that the board adjourn at 10:39 am.

Vote:					
		Mr. Hatton	Absent	Mr. Rex	Yes
Mrs. Bruns	Yes	Mrs. Light	Yes	Mr. Parker	Yes
Mrs. Buss	Yes	Dr. Miller	Yes	Mr. Schmutz	Yes
Mr. Clark	Absent	Mrs. Mollenkopf	Yes	Mrs. Stuart	Yes
Mr. Denecker	Yes	Mrs. Mooney	Yes	Mrs. Vaughn	Yes